

**MICHIGAN CITY PORT AUTHORITY
Board of Directors Meeting Minutes**

August 21, 2023

The regular meeting of the Michigan City Port Authority Board of Directors was called to order at 5:00 p.m. by President Socrates Gray in the Port Authority board room.

ATTENDANCE

Board President Socrates Gray presided. Board members in attendance included Amanda Beutner, Sam Ferguson, John Haynes, Bruce Manner and Dan Messina. Board member Chad Childers was not present. Harbormaster Tim Frame, Assistant Harbormaster of Administration Mary Ann Pawlicke, and Attorney Joe Zaknoen were also in attendance.

GUESTS IN ATTENDANCE

There were no guests in attendance.

MINUTES

Motion by Bruce Manner, seconded by Sam Ferguson to approve the minutes of the previous meeting. Motion passed unanimously.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

REPORT FROM HARBORMASTER

Harbormaster Tim Frame reported on the following:

- Tim Frame reported that marina operations are in line with this time of the year.
- The Michigan City Parks Department is removing sand from the berm located between Lot 1 and the East Marina parking lot. The berm is being shortened to lower the amount of maintenance needed to keep berm in place.

REPORT FROM ASSISTANT HARBORMASTER OF ADMINISTRATION

Assistant Harbormaster Mary Ann Pawlicke reported on the following:

- Winter Storage invoices will be sent on Tuesday and Wednesday this week.
- The next Board of Directors meeting will be held on September 11, 2023 due to the Labor Day holiday.
- With the availability of open slips, the marina has been visited by boaters traveling the Great Loop of the Atlantic Coast, Intercoastal Waterway, Great Lakes and Canadian Heritage Canals recently.

COMMITTEE REPORTS

Budget and Financial Oversight Committee

- Sam Ferguson reported that the 2024 Budget review has begun and will be presented to the Board in the coming weeks.
- Sam reviewed the August 21, 2023 Claims Docket.

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|--------------------|-----------|-------------------|
| Port Authority | \$ | 69,854.56 |
| Port Authority EFT | \$ | 31,609.15 |
| Capital | \$ | 0.00 |
| Total | \$ | 101,463.71 |

- Motion by Sam Ferguson, seconded by Dan Messina to approve all bills to be paid. Motion passed unanimously.
- Sam Ferguson reported that a \$250,000.00 CD is coming to term. Motion by Sam Ferguson, 2nd by Bruce Manner to renew \$250,000.00 CD for 1 year with JP Morgan at the rate of 5.5%. Motion passed unanimously.

Claims and Insurance Committee

- There was no report from the committee at this time.

Port Operations & Personnel & Marina Policy

- Socrates Gray reported that the staff is beginning to look at projects to be completed during the winter.
- Socrates also shared that he and Amanda Beutner met with the United Fund to pay for the temporary lighting, as well as the electricity, to have lighting along the pier.

Boater Communications and Special Events Committee

- Dan Messina advised that he has been visiting boaters to gather any comments, criticisms or concerns about the marina. He shared that there were mostly positive comments received. Concerns regarding the WiFi service and cleanliness of the gas grills were mentioned. Boaters were encouraged to talk with the Harbormaster to address items needing attention.
- After a review of the Dock Gazebos, Dan suggested that the Board perhaps consider formulating a policy regarding what kind and number of items that can be placed inside the gazebo areas.
- Further cleanup is needed in the Pavillion located behind the Yacht Club.
- Bruce Manner commented on the need to review the requirements for Dock Rep Meetings in the Board of Directors Operations Manual. Legal to review and provide follow up.

Master Planning and Special Projects Committee

- There was no report from the committee at this time.

Advertising and Public Relations Committee

- There was no report from the committee at this time.

REPORT FROM THE ATTORNEY

- Attorney Joe Zaknoen advised that he met with staff a review of gas dock receipts and will provide a written report for the Board of Directors to consider for further action and the next meeting.

NEW BUSINESS

- There was no new business to discuss.

OLD BUSINESS

- There was no old business to discuss.

COMMENTS FROM THE PUBLIC

- There were no comments from the public.

ADJOURNMENT

Motion by John Haynes, seconded by Amanda Beutner to adjourn the meeting at 5:19 p.m.

Accepted by: _____
Tim Frame, Harbormaster

Respectfully submitted, _____
Dan Messina, Board Secretary

Approved On: _____

By: _____
Socrates Gray, Board President