

**MICHIGAN CITY PORT AUTHORITY
BOARD OF DIRECTORS**

November 1, 2021

TIME & PLACE

The regular meeting of the Michigan City Port Authority Board of Directors was called to order at 5:00 p.m. in the Port Authority board room.

ATTENDANCE

Board President Sam Ferguson presided. Board members in attendance included Chad Childers, Socrates Gray, John Haynes, Bruce Manner and Dan Messina. Harbormaster Tim Frame and Assistant Harbormaster of Administration Mary Ann Pawlicke were also in attendance along with Attorney Joe Zaknoen.

Board member Amanda Beutner was unable to attend this meeting.

GUESTS IN ATTENDANCE

Guests in attendance included Mike Cooper (*WPM slip holder*) and Paul Przybylinski (*City Councilman Liaison*).

MINUTES

Upon motion made by John Haynes, seconded by Socrates Gray, the board approved the minutes to the previous meeting.

REPORT FROM THE HARBORMASTER

Harbormaster Tim Frame reported on the following:

- Final haul-outs of storage and service boats are ongoing. There are a total of forty-four (44) watercraft still docked at Washington Park marina.
- Wood has been delivered and placed for the 100 West re-decking project.
- Power has been shut off to the 700 and 800 docks to begin the electrical project; will commence with concrete cutting tomorrow.
- Starting on December 1st the Franklin Street drawbridge will no longer be manned; a twelve (12) hour advance notice is needed to be serviced.
- Jermain Miller, owner of *Cool Runnings* restaurant has made some inquiries into docking a 65-ft. dinner cruise boat for next year. Some discussion ensued about placement near the George Property and Millennium Plaza and the various electrical outlets that would be needed. The Operations Committee will take this matter under review.

REPORT FROM THE ASSISTANT HARBORMASTER

Assistant Harbormaster of Administration Mary Ann Pawlicke submitted the final report for the 2021 winter storage customers indicating a total of three hundred eleven (311) which is an increase of twenty-three (23) more customers from last year.

COMMITTEE REPORTS

1. On behalf of the ***Budget and Financial Oversight Committee***, Socrates Gray reviewed the claims dockets to be paid:
 - **MCPA** Payment register = \$ 29,096.30
 - **MCPA EFT** register = \$ 0.00
 - **MCPA** Capital Improvements = \$ 16,959.75

Upon motion made by Socrates Gray, seconded by Dan Messina, the board unanimously approved all bills to be paid; total docket in the amount of \$46,056.05 as presented.

Upon motion made by Socrates Gray, seconded by Dan Messina, the board unanimously approved a transfer in the amount of four-hundred thousand (\$400,000.00) dollars from Maintenance to the Capitol Improvement fund.

- Submitted the 2022 budget for review indicating an overall increase of \$171,000.00.
 - A proposal for 2022 salary and wage increases was submitted for review. Mr. Ferguson explained that due to the necessity of additional personnel along with cost-of-living increases, demands a significant modification.
2. On behalf of the ***Claims and Insurance Committee***, John Haynes informed the board the insurance bids for 2022 will be submitted in December once all information requested has been obtained.
 3. On behalf of the ***Port Operations, Personnel and Marina Policy Committee***, Sam Ferguson reported on the following:
 - Informed the board he will present the nominating committee for 2022 committee assignments during the next meeting.
 - He met with the Boater Communications committee to review the information the staff uses to handle various complaints and policy issues to work towards a resolution.
 - Handed out a vision and concept plan he received from the Mayor regarding a Michigan City activities and sailing center to possibly be located near the existing boat launch ramp. The idea is to revitalize the Hobie Cat Racing to promote tourism in support of local businesses.
 - Mr. Manner recommended adding a line item to the Agenda for *tabling a motion*; discussion ensued with the attorney as to this process and whether it is part of *old business*. The board agreed to include this on future agendas.
 4. On behalf of the ***Boater Communications and Special Events Committee***, Dan Messina suggested that the board organize a holiday luncheon for the staff; he will meet with Mrs. Pawlicke to set this up.
 5. On behalf of the ***Master Planning and Special Projects Committee***, Bruce Manner had nothing to report.
 6. There was no report for the ***Advertising and Public Relations Committee***.

REPORT FROM THE ATTORNEY

Attorney Joe Zaknoen reported on the following:

- He touched upon the procedures to set in place for ZOOM meetings discussing security protocols the City may already have. As our meetings are open to the public, there must be safeguards in place so an online spectator is not able to 'take over' a meeting or a recording of the meeting. As presumably the City's account already has these measures in place, we can contact the city to forward the invites. Currently working with Andy Matanic from the IT Department.
- Met with the City Attorney to discuss the status of the Sprague Pointe bathhouse property in relation to *Blue Chip Casino*. It appears that the Casino wants to donate the property directly to the **MCPA** as the City wants no involvement. The pending issues are questions regarding the **DNR** public access trail (*boardwalk*) and their section of property; before we accept the offer, we need to know what responsibilities, obligations and or limitations we could potentially be burdened with.

OLD BUSINESS

There was no old business to discuss during this meeting.

NEW BUSINESS

There was no new business to discuss during this meeting.

GUEST COMMENTS

Mr. Przybylinski introduced himself as the liaison for the council to the Port Authority and offered his services for any matters needed in the future. In reference to Mr. Manners request to expand the agenda, he stated that in fact these things should be included so the general public is aware of what is being addressed should they wish to attend.

ADJOURNMENT

Upon motion made by John Haynes, seconded by Socrates Gray, the board adjourned the meeting at 6:03 p.m.

Accepted by: _____
Tim Frame, Harbormaster

Respectfully submitted, _____
Dan Messina, Board Secretary

Approved On: _____

By: _____
Sam Ferguson, Board President

There were no attachments for this meeting
Minutes prepared by Kristen N. Winkelstern